



Mannheim University Library offers a part-time position (50 %) starting from 01.02.2021 for an **Open Science Officer (m/f/d) (E 13 TV-L)**

The position within the newly established Open Science Office at the University of Mannheim is initially limited to 36 months.

The Open Science Office of the University of Mannheim supports and advises the scientists of the university in Open Science activities. In addition, the Open Science Office is cross-linked in many ways within the university, in Mannheim, and beyond, and supports alliances and collaborative projects of the University of Mannheim.

The working language in the Open Science Office is German or English.

Your responsibilities:

- supporting and advising scientists in Open Science activities
- organizing Open Science trainings and conferences
- contribution to curriculum/strategy development for the integration of Open Science
- creating and maintaining of the Open Science website
- administration of the Open Science Fund
- supporting of the Mannheim Open Science Meetup

Required:

- completed university degree (Master's degree or comparable)
- Open Science affinity
- very good knowledge of scientific working methods and techniques
- strong communication skills and service-oriented personality
- great sense of responsibility, independent working, ability to work in a team, very good organizational skills and negotiation skills
- experienced handling of IT
- very good written and spoken English skills

The University of Mannheim is a scientific university with an excellent track record in research and teaching. It has about 2.630 employees and about 12.000 students. In particular, in the field of economics and social sciences, which has traditionally been strongly represented, the University of Mannheim is one of the top-ranked universities both nationally and internationally. A special characteristic is the high degree of networking between the five faculties.

The University Library is the central information infrastructure unit of the University of Mannheim and is responsible for the provision of information to the university. The Open Access representative of the University of Mannheim is also part of the University Library.

Start: 01.02.2021

Job Grading: TV-L E13

Working hours: 50%,
currently 19,75 hours/week

Place of work:
Mannheim, city centre, castle

Reference number: UB-20/10

Application until 30.11.2020

**Open Access Beauftragter der Universität
Universitätsbibliothek Mannheim
Schloss Schneckenhof West
68161 Mannheim
direktion@bib.uni-mannheim.de**

Your contact
Dr. Philipp Zumstein
philipp.zumstein@bib.uni-mannheim.de

Preferable:

- own scientific activity, ideally in connection with an already planned PhD project
- experience with replicability and reproducibility of scientific results
- experience in the implementation and organization of workshops or events
- familiarity with support services in the area of Open Access, Open Data, Open Source
- knowledge of research data management, e.g. formats, interoperability, interfaces
- interest in Citizen Science, Third Mission and Open Innovation

We offer:

- a multifaceted job in an agile team
- opportunities to help shaping new, innovative services and strategies
- good contacts with faculties and institutes – also for PhD projects
- a workplace in the representative baroque palace in the midst of the campus; location in the city center, direct link to public transportation, 5 minutes to Mannheim central station
- flexible working hours, possibility for home office, 30 days holiday
- various possibilities for training and further education
- subsidized public transport ticket for regional traffic
- inexpensive lunch offers at the campus and in the city center
- possibility to participate in university sports
- an annual salary according to E13 TV-L (<https://oeffentlicher-dienst.info/tv-l/allg/>), depending on personal prerequisites, as well as the usual social benefits of the public sector

Applications from severely disabled persons will be given preferential consideration by corresponding suitability. The University of Mannheim is striving to increase the proportion of women and therefore expressly encourages applications from suitably qualified women.

Please send your application with **reference number UB-20/10** by **30.11.2020** to:



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For any questions please contact Dr. Philipp Zumstein
(philipp.zumstein@bib.uni-mannheim.de).

Information on the processing of personal data according to article 13 of the GDPR is provided on the Universities website:

<https://www.uni-mannheim.de/en/about/employment-opportunities/data-protection-during-the-job-application-process/>

Please be aware that a breach of confidentiality and unauthorized access by a third party cannot be excluded when communicating via unencrypted e-mail.

The submitted documents will only be returned if accompanied by a sufficiently stamped envelope. Otherwise they will be destroyed after conclusion of the application procedure in accordance with the provisions of data protection law. Electronic applications will be deleted accordingly.